



St. Joseph the Worker School

Refund Policy

1.0 Policy

The St. Joseph the Worker School Board maintains that the school operates on a fixed budget based primarily upon the number of students enrolled. The number of students determines how many teachers should be hired. Therefore, there is a need for certainty of the number of students prior to or shortly after the commencement of classes so that the appropriate amount of staff can be hired. For the financial certainty and health of the school, cut off dates are required to determine what portion of tuition should be refunded.

1. The registration fee is non-refundable.
2. Prior to and including August 31, if the applicant cancels enrolment, all parental commitment paid will be refunded.
3. If the applicant cancels enrolment from September 1, and onward, parental commitment paid will be refunded on a pro-rated basis. For example, a September withdrawal would have a 90% tuition refund, an October withdrawal will have 80% tuition refund, etc.